

The Annual Quality Assurance Report (AQAR) of the IQAC
2009-10

Part – A

I. Details of the Institution

1.1 Name of the Institution

Sant Sohirobanath Ambiyé Government College
of Arts & Commerce

1.2 Address Line 1

Virnoda

Address Line 2

Pernem

City/Town

Pernem

State

Goa

Pin Code

403512

Institution e-mail address

gcacpg@yahoo.co.in

Contact Nos.

(0832)2201210, 6450149

Name of the Head of the Institution:

Dr.Gervasio S.F.L.Mendes

Tel. No. with STD Code:

(0832)2201210, 6450149

Mobile:

9421094271

Name of the IQAC Co-ordinator:

Dr.Xavier Martins

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879)

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.85	2009	5 years
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

1.8 AQAR for the year (for example 2010-11)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ (DD/MM/YYYY)4
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University: NO State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

Goa University

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc Nil

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and
Community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held: Nil

2.11 No. of meetings with various stakeholders: Nil No.

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Nil Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related): Nil

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC: Nil

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

Nil

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Nil	Nil

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate any other body

Provide the details of the action taken

Not Applicable

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	Nil	Nil	Nil	Nil
PG	Nil	Nil	Nil	Nil
UG	02	Nil	Nil	Nil
PG Diploma	Nil	Nil	Nil	Nil
Advanced Diploma	Nil	Nil	Nil	Nil
Diploma	Nil	Nil	Nil	Nil
Certificate	01	Nil	Nil	Nil
Others	Nil	Nil	Nil	Nil
Total	Nil	Nil	Nil	Nil
Interdisciplinary	Nil	Nil	Nil	Nil
Innovative	Nil	Nil	Nil	Nil

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	06(Bachelor of Arts),06(Bachelor of Commerce)
Trimester	Nil
Annual	Nil

1.3 Feedback from stakeholders*: Nil Alumni Parents Employers Students 02
(On all aspects)

Mode of feedback : Not Applicable Online Manual

Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabus is updated from time to time by the BOS of various subjects constituted by Goa University

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
10	04	06	Nil	Nil

2.2 No. of permanent faculty with Ph.D.

04

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year 2009-10

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
Nil	Nil	Nil	Nil	Nil	Nil	01	01	01	01

2.4 No. of Guest and Visiting faculty and Temporary faculty

Nil

13

Nil

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	Nil	07	06
Presented papers	Nil	03	02
Resource Persons	Nil	Nil	Nil

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Seminar Method.

2.7 Total No. of actual teaching days During this academic year

180

2.8 Examination/ Evaluation Reforms initiated by The Institution (for example: Open Book Examination, Double Valuation, Photocopy, Online Multiple Choice

Multiple Choice Questions: Question cum Answer booklets for Internal Intra Semester Exams

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development As member of Board of Study/Faculty/Curriculum Development workshop

01

2.10 Average percentage of attendance of students

Above 75%

2.11 Course/Programme wise

Distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
Bachelor of Arts	21	01	05	11	04	100%
Bachelor of Commerce	34	Nil	05	17	02	74%
Certificate course in Journalism						

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	Nil
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	Nil
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	01(Summer Camp for school children)
Others	Seminars, Workshops

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	06	02	04	01
Technical Staff	01	Nil	Nil	02

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Nil

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	Nil	Nil	01
Outlay in Rs. Lakhs	0.5	Nil	Nil	Nil

3.4 Details on research publications

	International	National	Others
Peer Review Journals	Nil	Nil	Nil
Non-Peer Review Journals	Nil	Nil	Nil
e-Journals	Nil	Nil	Nil
Conference proceedings	Nil	Nil	01

3.5 Details on Impact factor of publications: Nil

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	Nil			
Minor Projects	01		0.5 lacks	
Interdisciplinary Projects	Nil	Nil	Nil	Nil
Industry sponsored	Nil	Nil	Nil	Nil
Projects sponsored by the				

University/ College				
Students research projects <i>(other than compulsory by the University)</i>	Nil	Nil	Nil	Nil
Any other(Specify)				
Total				

3.7 No. of books Published: Nil I) With ISBN No. Chapters in Edited Book

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

Organized by the Institution

Level	International	National	State	University	College
Number	Nil	Nil	Nil	Nil	Nil
Sponsoring agencies	Nil	Nil	Nil	Nil	Nil

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations: Nil International National Any other

3.14 No. of linkages created during this year: Nil

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College

Total

Type of Patent		Number
National	Applied	N.A
	Granted	N.A
International	Applied	N.A

3.16 No. of patents received this year

	Granted	N.A
Commercialised	Applied	N.A
	Granted	NA

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year: Nil

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution

Who are Ph. D. Guides: Nil

And students registered under them: Nil

3.19 No. of Ph.D. awarded by faculty from the Institution: Nil

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones): Nil

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events: Nil

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. Of Awards won in NCC: Nil

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
 NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- State level Workshop on Tax Planning for salaried class(01/04/2010)
- Summer Camp for School students from 08th-17th April 2010
- Seven day's NSS Special Camp at Shri Shantadurga Higher Secondary School Bicholim from 26th October 2009 to 01st November 2009

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	20000 Sq. Mts	Nil	Government	20000 Sq. Mts
Class rooms	22	Nil	Government	22
Laboratories	04	Nil	Government	04
Seminar Halls	01	Nil	Government	01
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	None	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	-

4.2 Computerization of administration and library

Partly.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	940	240263	01	450		
Reference Books	5508	1436349	220	114815		
e-Books	Nil	-	Nil	-		
Journals	08(2008-09)	4290	10(2009-10)	8560	18	12850
e-Journals						
Digital Database						
CD & Video	102		01		102	
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	31	01	All Comput ers	Nil	Nil	01	08	-
Added	Nil	-	-	-	-	-	-	-
Total	31	01	-	-	-	01	08	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Up gradation (Networking, e-Governance etc.)

01

4.6 Amount spent on maintenance in lakhs:

i) ICT	Nil
ii) Campus Infrastructure and facilities	Nil
iii) Equipments	Nil
iv) Others	Nil
Total:	

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

-

5.2 Efforts made by the institution for tracking the progression

The Semester End results are handed over to the Parents

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
268	Nil	Nil	Nil

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men	No	%	Women	No	%
	126	47		142	53

Last Year(2008-09)						This Year(2009-10)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
155	02	Nil	73	Nil	230	191	07	Nil	70	Nil	268

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Nil

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No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET Nil SET/SLET Nil GATE Nil CAT Nil
IAS/IPS etc Nil State PSC Nil UPSC Nil Others Nil

5.6 Details of student counselling and career guidance

A personal counsellor was available to students and staff for individual and group counselling.
Presentation on Careers in Insurance and Careers in Aviation was given to students

No. of students benefitted 260

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
01	50	Nil	Nil

5.8 Details of gender sensitization programmes

Nil

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level 128 National level 03 International level Nil

No. of students participated in cultural events

State/ University level 109 National level Nil International level Nil

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	Nil	Nil
Financial support from government	18	59809
Financial support from other sources	58	52200
Number of students who received International/ National recognitions	Nil	Nil

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: Knowledge and Virtue for Peace and Progress

Mission: To empower the Youth to promote excellence in all our endeavours and develop service minded citizens of the Country and the World.

6.2 Does the Institution has a management Information System

Yes. Classroom reading of notices to students

Perusal of circulars and notices and even serving copies if required to the faculty and administrative staff.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Depends on change in syllabus by Board of studies of various subjects.

6.3.2 Teaching and Learning

Adopted by teachers in the classroom situation as per students requirement

6.3.3 Examination and Evaluation

Conduct of examination and evaluation of papers is strictly done as per University statutes.

6.3.4 Research and Development

TYBA/BCOM Students submit the research Projects of 100 Marks.

6.3.5 Library, ICT and physical infrastructure / instrumentation

College has a Well equipped library and access to PC's and Internets. College has Independent Building in a Cynic Ambience

6.3.6 Human Resource Management

Nil

6.3.7 Faculty and Staff recruitment

01 Accountant recruited on regular basis and one library attendant recruited on temporary basis. Nine lecturers were appointed on lecture basis .01 Physical Education Director was appointed on Contract basis

6.3.8 Industry Interaction / Collaboration

Field trips are organized for the students to Industries and NIO

6.3.9 Admission of Students

Admission is given to students on first come first serve basis and Merit.

6.4 Welfare schemes for	Teaching	Nil
	Non teaching	Nil
	Students	Nil

6.5 Total corpus fund generated Nil

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	No	No	No
Administrative	No	No	No	No

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes: NA Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Nil

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable

6.11 Activities and support from the Alumni Association

Nil

6.12 Activities and support from the Parent – Teacher Association

Nil

6.13 Development programmes for support staff

Nil

6.14 Initiatives taken by the institution to make the campus eco-friendly

Lot of plants have been planted on regular basis and also protected.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

- Daily work dairy for teachers and admin staff
- Submission of reports by teachers after attending seminars and workshops
- Analysis of results by teachers
- Submission of Departmental Plans by Teachers and Suggestion boxes installed at permanent places
- Teachers Assesment of students
- Student adoption scheme

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year

None

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Work Diary of teachers
Informing the Parents about low attendance of students

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

Plants are planted and protected on regular basis in the College campus.
Smoking and spitting is prohibited as per the rule of the State

7.5 Whether environmental audit was conducted? Yes No

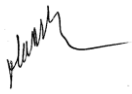
7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths: Low student teacher ratio
 Personal repo with students of teachers
Weakness: First Generation learners, some of them aimless regarding
 Careers.
 Less number of Administrative staff
Opportunities: To groom student's personalities and ambitions
Treats: Nil

8. Plans of institution for next year

Nil

Name: Dr. Xavier Martins



Signature of the Coordinator, IQAC



Signature of the Chairperson, IQAC
